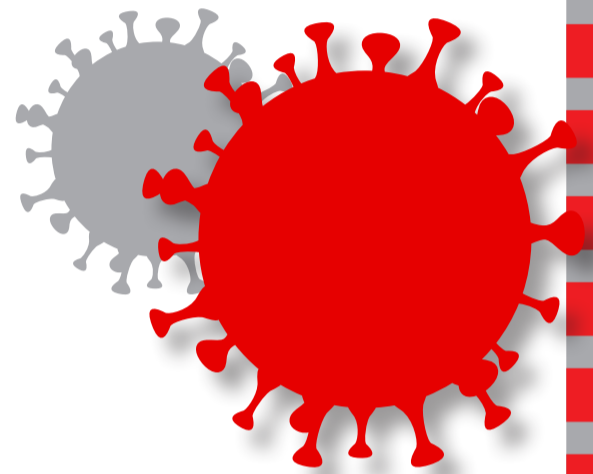


Social Distancing in the Workplace



To reduce the spread of germs in the workplace:

- Stay at home if you are sick
- Consider if large gatherings can be rescheduled, staggered or cancelled
- Stop handshaking and other physical greetings
- Hold meetings via video conferencing or phone call
- Reconsider non-essential business travel
- Defer large face-to-face meetings
- Hold essential meetings outside in the open air if possible
- Try to keep a distance of 1 person per 4 square metre if possible
- Promote good hand and cough/sneeze hygiene and provide hand sanitisers for all staff and workers
- Take lunch outside rather than in the lunch room
- Clean and disinfect shared high-touch surfaces regularly
- Consider opening windows and adjusting air conditioning for more fresh air
- Limit food handling and shared food in the workplace
- Promote strictest hygiene among foodpreparation (canteen) staff and their close contacts

To find out more visit www.health.gov.au

MGA
INDEPENDENT RETAILERS

If you are concerned, call the
Coronavirus Hotline 1800 020 080

“MAKING LIFE EASIER